

## RatiocinateVA The Perfect Virtual Assistant



Flexible Hourly Rates



# Get Your VIRTUAL ASSISTANT

### **Our Services**

- Administrative Tasks
  - Business Support
  - 🗸 Research Support
  - 🗸 Web Design & Development
  - SEO & SMO Services
  - 🗸 Technical Drawings

Let's Talk

+1484-712-0055

**Get Your Free Trial** 

Email Us - assistant@ratiocinateva.com

Skype - Ratiocinateva

## **About RatiocinateVA**

Ratiocinate VA is a global outsourcing company that provides Virtual Assistant Solutions globally, with end-to-end operational support to professionals, entrepreneurs, Start-Ups, SMEs, and Corporates across all industries.



#### **Business Support**

- Email Management
- Calendar Management
- Administrative Services
- Customer Support
- MS Office Projects
- Project Management

#### **Research Support**

- Online Research
- Data Management & Lead Generation
- Recurring Processes
- Business Presentations & Decks
- Sales & Marketing Support
- CRM Support

#### **Technical Drawings**

- CAD Drawings
- Product Designs & Illustrations
- 2D & 3D Drawings
- Mechanical Drawings
- Engineering Drawing
- Prototype Drawings

#### Web Design & Development

- Website Design & Development
- UX/UI Design
- e-Commerce Website Assistance
- CMS-Content Management System
- Website Maintenance
- Logo & Graphic Designs

#### **SEO & SMO Services**

- SEO Service
- Ecommerce SEO
- International SEO
- PR Outreach and Link Building
- Social Media Management & Marketing
- Influencer Outreach and Promotions



www.ratiocinateva.com